



South Lyon First United Methodist Church Craft Show Details and Responsibilities

Date & Time: Saturday, Sept. 27th, 2025, 9:00 am to 3:00 pm

Location: South Lyon First United Methodist Church, 640 S. Lafayette

Setup & Check-in Times: Sept. 26, 6:00 pm to 8:00 pm; Sept. 27th, 7:30am to 9:00am. Check-in is at the Fellowship Hall entrance (entrance #2). After unloading on Saturday, Sept. 27, please park in the designated vendor parking area.

Cleanup Time: Sept. 27, 3:00pm to 4:00pm. Please do not start to dismantle your booth before 3:00 pm. Each vendor is responsible for cleaning his/her area and disposing of all trash. All vendors **must** be out of the building by 4:00pm so that the staff can clean the church prior to Sunday worship services.

Reservations: A reservation for a booth must include a completed form (either online or hard copy and payment). All booths will be assigned on a first-come, first-serve basis when the reservation is complete. Your reservation will be acknowledged by email. The event organizers reserve the right to restrict the number of booths selling similar items. Booths for independent crafters will be given first preference. A maximum of one booth per nationally recognized company (Pampered Chef, Mary Kay, etc.) may be accepted. Reservations are due by July 31st. Reservations cancelled prior to August 27th will be refunded by check at 50% of the amount paid. No refunds will be granted for reservations cancelled after that date.

Payment: Payment can be made by check made out to FUMC (with craft show in the memo line) and mailed to FUMC, 640 S. Lafayette St., South Lyon, MI 48178 or by electronic payment with the QR code.



Booth Size: The large booth is 10 ft. by 8 ft. (\$65). The small booth is 10 ft. by 3 ft. (\$45). Most large booths are in the rooms. Most smaller booths are located in the hallways. Two chairs are included with each booth.

Table Size: 6 ft. by 2.5 ft. (Additional fee of \$6) By reservation only

Electricity: A limited number of booths contain electrical outlets. (Additional fee of \$5). By reservation only.

Welcome Packet: Each crafter or vendor will receive a welcome packet when checking in. Each packet will include two tickets for a complimentary drink (coffee or tea) and a pastry for the morning of the show.

Lunch: Lunch may be purchased in the fellowship hall.

Contact Person: Kristina Kotilla at 248-667-6490

Messages: Messages can be left at the church office Monday-Friday 248-437-0760.

Responsibilities: South Lyon First United Methodist Church is not responsible for lost, stolen, or damaged items. By submitting an application, the vendor agrees to abide by the rules and regulations of the craft show. Space is limited and the event organizers reserve the right to approve or deny any vendor applications.

The First United Methodist Church Craft Show is a fundraiser for our Tiny Homes project in Detroit. The church is partnering with Cass Community Social Services to build a home on Courtland Avenue. These homes offer affordable, energy-efficient housing to low-income individuals, including seniors, veterans, and young adults aging out of foster care. Residents not only gain a place to call home but also build equity over time through a unique rent-to-own program, fostering long-term stability and independence.



(Please keep this information sheet for future reference. No other information will be sent.)